

SAT Testing Day Instructions
June 8 and 9, 2009
McKenna Community Church - Roy Testing Site

CONTACT INFORMATION: Dawn Bauer, 9415 339th Street South, Roy, WA 98580;
Phone: (360) 888-6652; Email: bauerinroy@earthlink.net

TESTING SITE: McKenna Community Church, 4108-B 350th Street South, Roy, WA. Do NOT call the church for testing information, please contact Dawn.

REGISTRATION: Registration is open until May 22, 2009. Late registrations will be charged regular registrations plus an additional \$15 fee. There will be an additional \$30 charge for returned checks.

CONFIRMATION: Confirmation will be emailed with a copy of parent instructions attached, as long as a current and accurate email address is supplied by parent on registration form.

REFUND POLICY: Refunds, minus \$5 per test are allowed until THREE weeks before testing.

DIRECTIONS TO TESTING SITE: From Yelm: North on Highway 507, right onto Highway 702, heading East go 3.2 miles and turn left onto 350th Street South, McKenna Community Church is on Left hand side of the road. From Roy: South on Highway 507, left onto Highway 702 heading east 3.2 miles, left onto 350th Street South, McKenna Community Church is on left hand side of the road. From Highway 7/Mountain Highway: Turn west onto Highway 702 towards Yelm/McKenna, going 6.2 miles and take a right onto 350th Street South, McKenna Community Church is on left hand side of the road.

TESTING DAY CHECK IN: Day 1 of testing: Check-in will be from 8:30 to 8:55 AM. A brief informational meeting for parents and testing students will take place in the church's Sanctuary at 8:55-9:00 AM. Your child (ren) will head to the testing room with their proctor, directly after the meeting.

Day 2 of testing: There will be no check-in and your child (ren) will report directly to their assigned testing room by 8:50. Late students arriving after 9:00 AM will miss the first test of the day and will stay after testing is done for that day to make up the missed test. For the sake of all the testing students and proctors, please arrive on time.

TESTING TIMES: Each day, Grades 9-12 test from 9:00 AM to about Noon; Grades 2-8 test from 9:00 AM to about 1:30 PM.

ENVELOPES: On the first day of testing, for EACH child being tested, parent must supply a stamped BUSINESS SIZE (4 x 9 $\frac{1}{2}$ inch) envelope. Envelopes will be available at check-in desk for 50 cents each.

Information to be included on the envelope is as follows:

On the front of the envelope:

Upper left hand corner will be parent return address

Envelope is addressed to student. If address is a PO Box, put parent's name under child's

Stamp in upper right hand corner.

On the back of the envelope:

Bottom left corner put child's test level and coordinator's name (Dawn Bauer)

Back top middle of envelope put child's Date of Birth

Test results will be returned in these envelopes, so please print clearly and please DO NOT let your children do this!

MATERIALS: All students must bring TWO #2 sharpened pencils with erasers and scratch paper both testing days and a ruler with both standard and metric measurements for Math on Day 2. High school students should also bring calculators on Day 2.

FOOD: Bring a lunch, CLEAR beverage and snacks for each child for each day of testing. Microwave is available and heating instructions must be clear and concise for kitchen helper.

TIME FILLERS: Each child should bring books, magazines or something to do QUIETLY in case they finish the subtest earlier than other students. PLEASE NOTE: There will be no electronic devices of any kind allowed *during* testing.

EMERGENCY CONTACT NUMBER: It is important for us to be able to contact a parent, friend or neighbor in case of illness or other emergency. This number can be a pager, cell phone, spouse's work, neighbor or friend who will fill in for you if necessary.

TEST SCORING REPORTS:

June Testing - Back in August

OTHER INFORMATION: If there is anything HTS should know about your child please note on the back of the registration form.